

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD  
ON TUESDAY 12<sup>TH</sup> MARCH 2024 AT HAZELBEACH COMMUNITY MISSION  
HALL AT 7.00PM.**

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**PRESENT:** Cllr H Dyer (Acting Chair)  
Cllr Mrs J Lloyd  
Cllr P Roberts  
Cllr S Thomas

**APOLOGIES:** Cllr B Evans  
Cllr R Diggle  
Cllr G Wilson

The Clerk was in attendance (Mrs J Clark-Davies)

**32/24      DECLARATIONS OF INTEREST**

Cllr S Thomas declared that he is a member of Neyland Town Council.

**33/24      CHAIRMAN'S ANNOUNCEMENTS**

There was nothing to report.

**34/24      MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 13<sup>th</sup> February 2024 were proposed and seconded and agreed as a true record.

**35/24      MATTERS ARISING**

There were no matters arising.

**36/24      PUBLIC PARTICIPATION**

There were no members of the public present.

**37/24      UPDATE ON ACCOUNTS TO 29<sup>TH</sup> FEBRUARY 2024**

The following financial documents were circulated:

- a) Bank account reconciliations summary showing a balance of £900.87 in the Current Acct, £17,724.44 in the Saver Acct and £10,894.92 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £15,160.09(gross) and expenditure of £23,748.52 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

**RESOLVED:**                      **That the above information be accepted.**

## **38/24      ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

- a) Mrs J Clark-Davies March salary  
£260.60
- b) PAYE for March  
£68.80
- c) Cleaner's wages for March (4 weeks)  
£305.20
- d) Simon Safety – toilet rolls  
£24.59
- e) B&M Mop for cleaner for toilets  
£12.00
- f) J Clark-Davies for printer ink from HP (Jan-Feb)  
£9.99
- g) Infinity Play – play area inspections 2023-24  
£1,965.60

## **39/24      TO RECEIVE AUDITOR'S REPORT ON ACCOUNTS 2022-23**

The auditor's report had been received from Audit Wales on the accounts for 2022-23 which was an unqualified report with no matters of concern raised.

**RESOLVED:**              **That the auditor's report on the accounts for 2022-23 be accepted.**

## **40/24      TO CONSIDER SALE OF SERVICES AGREEMENT FROM INFINITY PLAY LTD**

A quote had been received from James Horton for the annual inspection package for the three play areas of £1,683.00 plus VAT (ie 11 monthly inspections and 1 annual inspection). The Clerk was requested to obtain a copy of Infinity Play's insurance.

**RESOLVED:**              **That the quote of £1,683 be accepted and the Sale of Services Agreement was signed by the Clerk.**

## **41/24      TO CONSIDER PLAY AREA INSPECTION REPORTS FOR FEBRUARY**

The play area inspection reports had been received and circulated. The following points were raised:

- a) **Hazelbank:** A bench required repair and there were bolts missing on the parallel bars which were a medium risk.
- b) **Waterston:** Trees required cutting back and there was corrosion on the canopy bolts on the slide (both medium risk).
- c) **Jordanston:** Raised flower beds represented a trip hazard, the picnic table was severely damaged and required removing, there were finger traps on the gate end the aerial slide required urgent repair. The cradle

seat swings had a loose end hanger (all medium risk). Cllr Dyer will repair the cradle seat swings.

**11/24**

**42/24      TO CONSIDER ANNUAL REPORT FROM IRPW FOR 2024-25**

The report had been received and circulated. Members agreed with the payments to be made to Town & Community Councillors and would claim allowances as appropriate in April. It was agreed that Co-option notices be prepared to try to fill the current two vacancies.

**RESOLVED:**            **That the Annual Report of the IRPW 2024/25 be accepted.**

**That Co-option Notices be displayed to try to fill the two current vacancies.**

**43/24      PLANNING APPLICATIONS**

The following planning application had been received:

- a) **23/1007/PA:** Rear single storey extension with reconfigured terrace, extended balcony to south elevation with external alterations at 28 Church Road, Llanstadwell, SA73 1EB – Members were in support of this application.

**44/24      CORRESPONDENCE**

The following correspondence had been received:

- a) Paul Sartori – letter of thanks for donation.
- b) OVW – D Day 80 Flag of Peace.
- c) OPCC – Response to school beat programme.
- d) Yr Urdd – Fund for All – thanks for donation.
- e) Dragon LNG – Cyber security Incident.
- f) FUW County Chair – letter
- g) GWR Funding applications open.
- h) Pembs LDP and PCNP LDP2 2 Joint Supp Planning Guidance.
- i) OPCC News Bulletin.
- j) Trustees of the Mission Hall request a financial donation towards the repairs to the roof of the hall – defer to next meeting and request financial information from Trustees.
- k) PCC informing council they will not be hosting our website as of April 2025. It was agreed to discuss this matter at the April meeting following an online meeting with PCC and other affected councils.

**45/24      ANY OTHER INFORMATION**

There were no matters raised.

**46/24      DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 9<sup>th</sup> April 2024 at 7.00pm.

**12/24**

The meeting closed at 8.15pm.

Signed.....

Chair.....Date

Signed..... Clerk